

## First Coast Center for the Arts

The following information is provided to help you understand our studio's policies and procedures. Please initial below that you understand and accept.

1. **DANCE ATTIRE:** Dance shoes and clothing can be purchased at Make Believe Costumes, Target, Wal-Mart, Payless and Dance-N-Stuff. We offer a "Recycle" program where outgrown shoes and clothes can be exchanged at no cost.

- ❖ **Movement/Ballet/Tap Combo** - any color leotard, any color tights, pink ballet and black tap shoes, hair **MUST** be in ponytail or bun.
- ❖ **Ballet II**- any solid color leotard, pink tights, pink ballet shoes, hair **MUST** be in bun
- ❖ **Ballet III & Ballet IV** – black leotard, pink tights, pink ballet shoes, hair **MUST** be in bun
- ❖ **Open Ballet**- any solid color leotard, pink tights, pink ballet shoes, hair **MUST** be in bun
- ❖ **Jazz/Hip-Hop** – any color leotard, any color booty shorts or dance pants, any color tights, black jazz shoes or non-stick clean tennis shoes, hair **MUST** be in ponytail.
- ❖ **Boys' Dance Attire** – shorts or pants, t-shirt or tank top, and appropriate shoes for class (i.e. black tap shoes for tap, black ballet shoes for ballet, black jazz shoes for jazz or bare feet other classes.)
- ❖ **FCCA Dance Team Choreo classes** – Any color leotard, pink or tan tights, tights with booty shorts or leggings, black or tan jazz shoes
- ❖ **Acrobatic classes** – any color leotard or tight fitting tank top and booty shorts, bare feet, hair **MUST** be in a ponytail, convertible or stirrup tights **MUST** be worn under booty shorts.
- ❖ **Contemporary/Turns & Leaps/Lyrical/Modern/Lifts/Tap** -any color leotard, any color tights with booty shorts or leggings, black or tan jazz shoes or bare feet, black or tan tap shoes for tap (\*a specific color will be required for recital/more than likely tan), hair **MUST** be in a ponytail

2. **HOLIDAYS:** The studio will be closed for Labor Day, Halloween, Veterans Day, Thanksgiving Break, Christmas Break, MLK Day, Presidents Day, Good Friday, Easter, Spring Break, and Memorial Day.

3. **EMERGENCIES:**-In the case of an Emergency (ex: hurricane), please call the studio and listen to the message for a closing schedule.

4. **ATTENDANCE:** There are no refunds for classes missed. Should a student have to miss class for illness or emergency, make up classes are allowed *within 30 days*. Call the office or email us to schedule your dancers make up class. If the same style class is not available, student may make up class in other style.

5. **CLASS FEES & TUITION PAYMENTS:** The monthly fee for ALL classes remains the same every month, regardless the amount of weeks' dance takes place that month. Class tuition is to be received **BY** the 25<sup>th</sup> of each month. A late fee of \$25 will automatically be applied at 6 p.m. on the 1<sup>st</sup>, and will not be waived for any reason. Students will not be allowed to attend class if payment has not been received by 6 pm on the 1<sup>st</sup>. In the event payment has not been received within 30 days of demand, all collection costs including attorneys' fees shall be paid by the customer. You may pay by check, cash, Discover, Visa, or MasterCard. We offer automatic payment for tuition and can charge your account the 25<sup>th</sup> of every month. Please let us know if you would like this option. **\*Tuition payments are Non-Refundable\***

6. **NOTICE TO WITHDRAW:** Please remember that we hold your child's spot in their registered class each month. If you need to withdraw, you **MUST** give 15 days' written notice or email us at [dcndream@bellsouth.net](mailto:dcndream@bellsouth.net). This allows us to open a spot for someone else to come in. If written notice is **NOT** received you **WILL** be billed for the following month.

7. **RECITAL & COSTUMES:** Students interested in participating in our annual recital will be responsible for a \$55 costume **DEPOSIT** that is due November 1st and a \$100 Recital venue fee due February 1st. A late fee for costume deposits will be applied December 1<sup>st</sup> in the amount of \$15 per child. The Recital will be held the 2<sup>nd</sup> or 3<sup>rd</sup> Saturday in June. **\*Costume deposits and venue fees are Non-Refundable\***

We are looking forward to a great year. Please feel free to call or email us with any questions, concerns and/or praises.

## Class Registration Form 2018-2019 Season

Child's Name \_\_\_\_\_ Age \_\_\_\_\_  
 Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Parent's Name \_\_\_\_\_  
 Address \_\_\_\_\_

Email (1) \_\_\_\_\_ Email (2) \_\_\_\_\_  
 Mom Cell \_\_\_\_\_ Child's Medical Concerns or needs: \_\_\_\_\_  
 Dad Cell \_\_\_\_\_  
 Work \_\_\_\_\_ Physician's Name \_\_\_\_\_ Phone# \_\_\_\_\_

**How did you find out about us?** (ex: ad, referral, website, phonebook)  
 \_\_\_\_\_

### Classes Registering for:

Class name \_\_\_\_\_ Day \_\_\_\_\_ Time \_\_\_\_\_  
 Class name \_\_\_\_\_ Day \_\_\_\_\_ Time \_\_\_\_\_  
 Class name \_\_\_\_\_ Day \_\_\_\_\_ Time \_\_\_\_\_  
 Class name \_\_\_\_\_ Day \_\_\_\_\_ Time \_\_\_\_\_  
 Class name \_\_\_\_\_ Day \_\_\_\_\_ Time \_\_\_\_\_

### Price List For Classes

1 class per week	\$70.00/mth
2 classes per week	\$95.00/mth
3 classes per week	\$120.00/mth
4 classes per week	\$140.00/mth
5 classes per week	\$150.00/mth
Unlimited classes	\$160.00/mth (1 member)
Unlimited classes	\$215.00/mth (2 members)
Unlimited classes	\$250.00/mth (3 members)
Sibling 1 class p/wk	\$45.00/mth
Sibling 2 classes p/wk	\$75.00/mth
Sibling 3 classes p/wk	\$100.00/mth
Annual Registration(Non-Refundable)	\$40.00 fee per child

*Cash, Check, MasterCard or Visa Accepted \*We offer automatic deduction of tuition from your charge account the 25<sup>th</sup> of each month.*

**Payments are due the 25<sup>th</sup> of each month with a \$25 late fee being applied at 6pm on the 1<sup>st</sup>.**

Monthly Amount: \_\_\_\_\_

### Medical Release and Waiver of Liability

Application will not be complete until this form is signed and returned. I certify that my child is in good physical condition and can participate in the scheduled activities. I grant permission for the director of First Coast Center for the Arts Inc. to act for me according to their best judgment in any emergency requiring medical attention. The undersigned releases and discharges First Coast Center for the Arts Inc. and all employees exercising reasonable care within their scope of employment, from liability for any known and unknown, foreseen and unforeseen personal injuries.

\_\_\_\_\_  
 Signature of Parent or Guardian

\_\_\_\_\_  
 Date

Photo Release- I grant permission for First Coast Center for the Arts Inc. and its agents or employees to use photographs and/or video for use in promotional and educational materials such as brochures, newsletters, advertisements and magazines, and to use such photographs in electronic versions of the same publications or on First Coast Center for the Arts Inc. website or other electronic forms of media, and to offer them for use or distribution. \_\_\_\_\_ (Initial if yes or write decline if no)

