

FCCA DANCE TEAMS PACKET

This packet should answer most of your questions in regards to First Coast Center for the Arts Performance Groups and/or Competition Teams. **Please be sure to read it thoroughly!!!**

First, what are the FCCA Performance Group and/or Competition Teams? These teams consist of any student who has shown an interest in taking their dance experience to a higher level. These groups will perform locally for our community (attendance to all scheduled performances is MANDATORY). The Performance Group (Silver) MUST attend one local dance competition. The Competition Teams (Black, Red, and Elite) MUST attend 2 local dance competitions. All Competition Teams, not Performance Group, MUST also attend 1 convention/competition in Orlando (JUMP). In addition, it will be mandatory for the Elite and Red teams (optional for Silver and Black teams) to attend a 2nd convention in Orlando (TBA) during the 2016/2017 season. These students are required to represent our studio in a positive manner (negative talk/actions WILL NOT BE TOLERATED by parents and/or students). Dedication and attendance is a **MUST**. Our studio does not encourage or accept favoritism. ALL students are treated equal. If we see a student/parent making fun of or putting down others, this is cause for immediate dismissal from the group. We believe we should all be encouraging of others. The FCCA Dance Teams will follow the FCCA Code of Discipline. *see attached

FCCA requires all members of the FCCA Dance Teams to wear specific attire to all required class meetings, Performances, and Competitions. Failure to wear the appropriate attire to required classes, performances, and competitions will result in demerits. **see Teams and Dance Bulletin Board for proper class attire. The Competition Uniform is specific for each team and will be ordered by FCCA staff. The "Competition Team Uniform" will be worn to most performances. If you should need extra uniform pieces throughout the year please notify the office. Tights with holes or runs at a Performance or Competition is not acceptable, and uniform pieces that are dirty or faded are not acceptable. Please take care of these items so they last all season. FCCA Dance Team members are not allowed to wear any jewelry except stud earrings. Please NO HOOPS OR DANGLE EARRINGS, BRACELETS, and ANKLETS!

FCCA Dance Team members may be required to attend and pay for extra rehearsals/classes from time to time. **Absence from ANY rehearsal the week prior to a performance WILL result in being excluded from that performance.** Weekly class attendance is a must!! If you know you will not be able to attend your scheduled required classes you must call the office 904-247-5151 and leave a message prior to your scheduled class time. If you do not call, your child will receive a demerit for an unexcused absence. *See Code of Discipline. **ONLY emergencies such as sickness, death in the family, or accident are excused.**

**"Required classes" are on the Team Commitment section of the FCCA Dance Team Application/Registration form

We are looking forward to our 2016/2017 season and we know it will be one of fun and great memories. Thank you for supporting our studio.

Sincerely,
First Coast Center for the Arts, Inc.

I have read and agree to the terms of this notice:

Student's Signature

Parent's Signature

Date

Important Dates to Remember

-Saturday, April 30th 9:30-11am and Saturday, May 7th 9:30am – 11am we are holding Audition Prep classes for all students interested in being part of the 2016/2017 Dance Teams. It is mandatory that you attend one Audition Prep class. It is highly recommended that you attend both Audition Prep classes so you are prepared for Auditions. The Audition Prep classes will provide dancers with knowledge on how to behave, interact, and execute skills that will be in the Auditions. The cost of one class is \$25. If you pay for both classes, the cost will be discounted at \$40 for both. **All payments for the audition prep classes will be due by Friday April 29th.**

-Saturday, May 7th 12:00pm is the Audition day and time. If your dancer would like to be part of our Dance Teams they **MUST** attend the Audition. There will be a non-refundable audition fee of \$15 due the day of audition so that we can compensate the judges. At the Audition, parents/students must turn in signed FCCA Dance Teams Packet, FCCA Dance Team Application/Registration sheet, signed Code of Discipline, and copy of their Birth Certificate (if they were on last year's team, we have a copy on file). **If these items are not turned in by the day of auditions, your child will not be able to audition.**

Performance Team and Black Competition Team non-refundable deposit. The non-refundable deposit for these Dance Teams will be \$285, due by May 21st. This deposit will apply toward 2016/2017 registration/\$25 (a discounted registration fee), Dance Team uniform pieces such as tan jazz shoes, tan tights, team leotard, team booty shorts or capris, team jacket, and Competition costume. **Our office staff will order all of these items.** If you were on a team for the 2015-2016 season and do not need a jacket, your non-refundable deposit is \$155.

Red and Elite Competition Team non-refundable deposit. The non-refundable deposit for these Dance Teams will be \$340, due by May 21st. This deposit will apply toward 2016/2017 registration/\$25 (a discounted registration fee), Dance Team uniform pieces such as tan jazz shoes, tan tights, team leotard, team booty shorts or capris, team jacket, and 2 Competition costumes. **Our office staff will order all of these items.** If you were on a team for the 2015-2016 season and do not need a jacket, your non-refundable deposit is \$210.

Students should wear a BLACK LEOTARD, PINK TIGHTS, PINK BALLET SHOES to the Audition Prep classes AND the Audition, bring tan jazz shoes, and hair should be slicked back and bobby pinned in a ponytail or bun. Parents will **NOT be allowed to observe the Audition, however, parents are asked to wait in our waiting areas as the Audition process may not take long. As students are released from Auditions they will be given a letter of what team they have been chosen for.

2016-2017 FCCA Dance Team Application/Registration

Child's Name _____ Age _____ Date of Birth ____/____/____
 Parent's Name _____
 Address _____
 Email (1) _____
 Email (2) _____
 Mom Cell _____ Child's Medical Concerns or needs: _____
 Dad Cell _____
 Work _____ Physician's Name _____ Phone# _____

Medical Release and Waiver of Liability

Application will not be complete until this form is signed and returned. I certify that my child is in good physical condition and can participate in the scheduled activities. I grant permission for the director of First Coast Center for the Arts Inc. to act for me according to their best judgment in any emergency requiring medical attention. The undersigned releases and discharges First Coast Center for the Arts Inc. and all employees exercising reasonable care within their scope of employment, from liability for any known and unknown, foreseen and unforeseen personal injuries.

Signature of Parent or Guardian

Date

Photo Release- I grant permission for First Coast Center for the Arts Inc. and its agents or employees to use photographs and/or video for use in promotional and educational materials such as brochures, newsletters, advertisements and magazines, and to use such photographs in electronic versions of the same publications or on First Coast Center for the Arts Inc. website or other electronic forms of media, and to offer them for use or distribution. _____ (Initial if yes or write decline if no)

FCCA Dance Team Commitments

Teams	Category	Minimum Class Commitment	Performance Commitment
Silver	Performance	2 or 3 classes – Mandatory/Required classes are: Ballet, Tap or Ballet/Tap combo and Choreography	ALL Performances and ONE In-Town Competition, Out-of-Town Convention (Orlando) is optional
Black	Competition	4 classes – Mandatory/Required classes are: Ballet, Tap, Choreography, and Jazz/Turns/Leaps	ALL Performances, TWO In-Town Competition, ONE Out-of-Town Competition/Convention (JUMP -Orlando). Additional Out-of-Town Convention (Orlando) is optional
Red	Competition	5 classes – Mandatory/Required classes are: Ballet, Tap, Choreography, Jazz/Turn/Leaps, and your choice of <u>ONE</u> of the following: Contemporary or Acro	ALL Performances, TWO In-Town Competition, ONE Out-of-Town Competition/Convention (JUMP -Orlando), and ONE additional Out-of-Town Convention (Orlando)
Elite	Competition	Unlimited classes – Mandatory/Required classes are: Pointe/Ballet, Ballet, Tap, Choreography, Jazz/Turn/Leaps, Contemporary, and your choice of <u>ONE</u> of the following: Acro or Hip Hop	ALL Performances, TWO In-Town Competition, ONE Out-of-Town Competition/Convention (JUMP -Orlando), and ONE additional Out-of-Town Convention (Orlando)

****BLACK COMPETITION TEAM MUST ATTEND TWO 1-HOUR SKILLS/MASTER CLASSES DURING THE 2015/2016 SEASON
 RED and ELITE COMPETITION TEAMS MUST ATTEND FOUR 1-HOUR SKILLS/MASTER CLASSES DURING THE 2015/2016 SEASON

Please select the **HIGEST** level in which you are willing to commit

2 classes (\$95/month) _____ 4 classes (\$140/month) _____ 5 classes (\$150/month) _____ Unlimited classes (\$160/month) _____

**Note: Placement on teams will be determined by audition. However, you will not be placed on a team HIGHER than the level of commitment you are willing to make.

Example: If your highest commitment level is 5 classes, you will be placed on either the Silver, Black, or Red team. You will not be placed on the Elite team.

First Coast Center for the Arts **Dance Registration 2016-2017 Season**

The following information is provided to help you understand our studio's policies and procedures. Please initial below that you understand and accept.

- 1. DANCE ATTIRE:** Dance shoes and clothing can be purchased at Make Believe Costumes, Target, Wal-Mart, Payless and Dance-N-Stuff. We offer a "Recycle" program where outgrown shoes and clothes can be exchanged at no cost.
 - A. Movement/Ballet/Tap/Ballet-Tap combo classes-any color leotard, any color tights, pink ballet and black tap shoes, hair **MUST** be in ponytail or bun
 - B. Acrobatic classes- any color leotard or tight fitting tank top and bike shorts or any color soffee shorts, bare feet, hair **MUST** be in a ponytail, convertible or stirrup tights **MUST** be worn under all shorts.
 - C. Jazz/Hip-Hop classes- any color leotard, any color booty shorts or dance pants, any color tights, black or tan jazz shoes, hair **MUST** be in a ponytail
 - D. Performance Group/Competition Team- *See FCCA Dance Team Packet*
 - E. Boys' Dance Attire- shorts or pants, t-shirt or tank top, and appropriate shoes for the appropriate class (ex. black tap shoes for tap, black ballet shoes for ballet, black jazz shoes for jazz, bare feet for all other classes.
 - F. Contemporary/Turns & Leaps/Lyrical/Modern/Lifts -any color leotard or sports bra, any color tights, leggings, or booty shorts, black or tan jazz shoes or bare feet, hair **MUST** be in a ponytail
- 2. HOLIDAYS:** The studio will be closed for Labor Day, Halloween, Veterans Day, Thanksgiving Break, Christmas Break, MLK Day, Presidents Day, Good Friday, Easter, Spring Break, and Memorial Day.
- 3. EMERGENCIES:**-In the case of an Emergency (ex: hurricane), please call the studio and listen to the message for a closing schedule.
- 4. ATTENDANCE:** There are no refunds for classes missed. Should a student have to miss class for illness or emergency, make up classes are allowed *within 30 days*. Call the office or email us to schedule your dancers make up class. If the same style class is not available, student may make up class in other style.
- 5. CLASS FEES & TUITION PAYMENTS:** The monthly fee for ALL classes remains the same every month, regardless the amount of weeks dance takes place that month. Class tuition is to be received **BY** the 25th of each month. A late fee of \$25 will automatically be applied at 6 p.m. on the 1st, and will not be waived for any reason. Students will not be allowed to attend class if payment has not been received by 6 pm on the 1st. In the event payment has not been received within 30 days of demand, all collection costs including attorneys' fees shall be paid by the customer. You may pay by check, cash, Discover, Visa, or MasterCard. We offer automatic payment for tuition and can charge your account the 25th of every month. Please let us know if you would like this option. ***Tuition payments are Non-Refundable***
- 6. NOTICE TO WITHDRAW:** Please remember that we hold your child's spot in their registered class each month. If you need to withdraw, you **MUST** give 15 days written notice or email us at dcndream@bellsouth.net. This allows us to open a spot for someone else to come in. If written notice is **NOT** received you **WILL** be billed for the following month.
- 7. RECITAL & COSTUMES:** Students interested in participating in our annual recital will be responsible for a \$55 costume **DEPOSIT** that is due November 1st and a \$100 Recital venue fee due February 1st. A late fee for costume deposits will be applied December 1st in the amount of \$15 per child. The Recital will be held the 2nd or 3rd Saturday in June. ***Costume deposits and venue fees are Non-Refundable***

We are looking forward to a great year. Please feel free to call or email us with any questions, concerns and/or praises.

Code of Discipline

In order to be a productive and successful team, it is necessary that each team member be responsible to a discipline system and code of conduct. The following is a code of behaviors that each dance team member is expected to observe throughout the year as a member of the FCCA dance team. The purpose of this system is intended to enhance our teams and its members.

Merit system Guidelines:

Members will have the opportunity to decrease the number of demerits acquired by receiving merits. The merit system is designed to reward members for positive behavior. Guidelines for the merit system are as follows:

- ❖ So that the merit system is not abused, merits will delete demerits if the merits have been earned and recorded PRIOR to the demerits being issued or if the merits are earned within one week (7 days) of the demerit being issued. If a member does not earn enough merits within the given timeframe, the demerit will become permanent. Merits may be obtained during the summer months by helping with studio Summer Camps or general help around the studio.
- ❖ Five (5) merits will delete one (1) demerit.

Demerit system Guidelines:

- ❖ Each dance team member will be allowed to accumulate a total of four (4) demerits. If a member receives five (5) demerits, she will be removed from the team for the remainder of the year.
- ❖ Some demerits will be considered permanent; some demerits will be removable according to the guidelines established in the merit/demerit system guidelines. Once a dance team member has received demerits three (3) times for the same offense, any following demerits earned for the same offense will be considered permanent and will not be removed.
- ❖ Demerits will be issued by FCCA staff only.
- ❖ When a member receives a demerit, she will receive notification of the demerit and must sign for the demerit. If she has a question regarding the demerit, she may then, schedule a conference with Miss Hollie. Conferencing is not the responsibility of FCCA staff.
- ❖ Each member may review her discipline record at any time throughout the year.
- ❖ Attitude and demerits from the previous year will be evaluated and taken in account when selecting the team members for the following year.

Demerit Count

1 demerit= Unexcused tardy from any required class, excessive talking at any required class, failure to dress properly for any required class, failure to have hair slicked back in a ponytail for any required class, unauthorized jewelry at any required class, lack of effort or poor attitude during any required class

2 demerits= Not wearing the proper uniform/costume and uniform/costume accessories for a Performance/Competition, failure to have the proper hairstyle/make-up for a Performance/Competition, unauthorized jewelry at a Performance/Competition, unexcused absence from any required class, chewing gum during any required class

3 demerits= Unexcused tardy to a Performance/Competition, lack of effort or poor attitude at a Performance/Competition

4 demerits= Unexcused absence from a Performance/Competition, continual poor attitude, any behavior that defaces FCCA or any person on the FCCA Dance Teams or at our studio, disrespect to any teacher, disrespect to any student, disrespect to any staff member at FCCA

5 demerits= Dismissal from the group!

I have read and agree to the terms of this notice:

Student's Signature

Parent's Signature

Date